

INVISIBLE INSTITUTE

Via: Email to foia@metrarr.com
Attention: Freedom of Information Officer
Metra
547 West Jackson Boulevard 15-E
Chicago, Illinois 60661

December 12 2019

Dear Records Custodian

This is a request under the Illinois Freedom of Information Act. I request copies of the following documentation relating to every citizen complaint, internal affairs investigation, HR, and/or EEO complaint and/or investigation regarding all sworn employees of the Metra Police Department that was closed during calendar year 2016:

- Complaint or other initiation report
- Any lists describing underlying documentation to the investigation
- Investigatory memos
- The investigator's case log
- The investigator's final report and recommendations
- Hearing transcript
- Command Channel Review
- All records showing discipline in each case, if applicable
- All records relating to appeals of discipline, if applicable, including but not limited to any written appeals, and any written appellate decisions

If possible, please provide documentation for each individual case in a separate PDF packet.

In the event the Department redacts or withholds any documents under IL FOIA, please provide the legal reasoning behind every redaction or withholding.

Please email the documents or files, and any communications, to foia@invisibleinstitute.com.

The Invisible Institute is an award-winning nonprofit journalistic production company based in Chicago's Woodlawn neighborhood. Our mission is to enhance the capacity of citizens to hold public institutions accountable. Because I, the requestor, am a journalist, and I seek the information in order to disseminate it to the public, and because the information regards the safety, welfare, and legal rights of the general public, the request meets the definition of "in the public interest." This request is not for commercial benefit because this request is made by a

member of the nonprofit news media whose principal purpose is to access and disseminate information regarding the general public's safety, welfare, and legal rights. To the extent you intend to assess any charges, please notify me to discuss first.

Thank you for your time and prompt attention to this matter. Please contact me should you have any questions related to this request.

Sam Stecklow
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