

November 13, 2015

**VIA E-MAIL**

Mr. Brian Marcus

Unipak Corp.

Email: [Unipakcorp@aol.com](mailto:Unipakcorp@aol.com)

RE: 15-FOIA-216 Info – Janitorial Poly Liner Bid

Dear Mr. Marcus:

We are in receipt of your request under the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*

**I. Background**

On October 20, 2015, we received your request for the current pricing and vendor(s) for the poly liners listed in current bid IFB #07426A (“**Request**”). Your Request is granted in part and denied in part.

**II. Responsive Documents**

In response to your Request, Metra’s Procurement Department is providing you with the current pricing for poly liners from purchase order #B15506, dated 10/26/2011. Exhibit 1-N of the purchase order contains information regarding the name of the manufacturing company, price per case for each size, and the density and quantity per case. Additionally, we are providing you with a copy of bid tabulation sheet #44830.

**III. Partial Denial**

While FOIA requires public bodies to provide access to public records generally, FOIA also authorizes units of government to withhold certain "private information." 5 ILCS 140/7(1)(b). "Private information" is defined as "unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal e-mail addresses," as well as home address, and personal license plates. 5 ILCS 140/2(c-5). Accordingly, per Attorney Thomas Stuebner, any such private information contained within the Responsive Documents has been redacted.

**IV. Right of Review**

A person whose request to inspect or copy a public record was treated by the public body as a request for a commercial purpose under Section 3.1 of FOIA may file a request for review with the Public Access Counselor (“**PAC**”) of the Illinois Attorney General’s Office for the limited purpose of reviewing whether the public body properly determined that the request was made for a commercial purpose. 5 ILCS 140/9.5(b)). You can file your Request for Review with the PAC by writing to:

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Public Access Counselor  
Office of the Attorney General  
500 South 2nd Street  
Springfield, Illinois 62706  
Fax: 217-782-1396  
E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us).

You also have the right to seek judicial review of the partial denial of your Request by filing a lawsuit in the circuit court. 5 ILCS 140/11.

If I can be of further assistance to you, please do not hesitate to contact me.

Sincerely,



Kathleen E. Haton  
Freedom of Information Officer  
[foia@metrarr.com](mailto:foia@metrarr.com)

Attachments