

From: [Shanahan Brian](#)
To: [FOIA Metra](#)
Subject: Metra - FOIA request for Cubic Transportation Systems
Date: Tuesday, January 10, 2017 2:05:07 PM

January 10, 2017

FOIA Officer
Metra Railroad
547 W. Jackson BLVD
Chicago, IL 60661

Re: Illinois Freedom of Information Act Request

Dear FOIA Officer:

Under the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting an opportunity to inspect or obtain copies of public records that contain the resolution or contract authorizing entry into an agreement with the commuter rail division of the regional Transportation Authority, A division of and Illinois municipal corporation (Metra) and Cubic Transportation systems.

I request the following information:

1. Any and all audits, inspections and reports produced by or for Metra related to its Intergovernmental Agreement with CTA and Pace in connection with its contract with Cubic Transportation systems;
1. The full and complete copy, along with all attachments and appendices, of the "Contractor Advertising Plan" as part of the Third Supplement Agreement with Cubic;
1. All invoices from Cubic;
1. A list of all of Cubic's subcontractors;
1. All memos and documents pertaining to advertising and marketing initiatives via Ventra;
1. All meeting minutes of semi-annual Ventra Mobile Application and System Review Board meetings;
1. All technical documentation, all object code and source code – collectively called the Escrow Deposit for all software used in the delivery of a hosted service between Cubic, Metra, CTA and Pace; and
1. All quarterly reports detailing "best practices" of Cubic's software update

I understand that the Act permits a public body to charge a reasonable copying fee not to exceed the actual cost of reproduction and not including the costs of any search or review of the records. 5 ILCS 140/6.

I look forward to hearing from you in writing within five working days, as required by the Act 5 ILCS

140(3). Thank you for considering and responding to this request.

Sincerely,

Brian Shanahan

