

From: [Robert Herguth](#)
To: [FOIA Metra](#)
Subject: FOIA request
Date: Monday, November 07, 2016 1:48:53 PM

Dear FOIA officer,

This is Bob Herguth at the Chicago Sun-Times with a request for records under the Illinois Freedom of Information Act.

Specifically under FOIA I am requesting copies of documents sufficient to show how much money has been paid out to departing employees for unused vacation time, unused sick time, unused compensatory or "comp" time and other accrued time from Jan. 1, 2012, until present.

Please note I am looking for how much was paid out in each of the categories (unused vacation, sick, comp time, etc.) for each calendar year by employee name. I am not looking for an aggregate number.

I also am requesting under FOIA copies of any and all rules governing such payouts.

Please note this is for a possible news story.

As such I ask that all fees be waived as the law allows.

I ask that you please convey any information electronically, to this email:

rherguth2617@sbcglobal.net.

I ask that you please call me with any questions. My direct line is 773-706-3207.

I appreciate your consideration.

Sincerely,

Bob Herguth

rherguth2617@sbcglobal.net

(773) 706-3207