



# COMMUNITY ENHANCEMENT PROGRAM

Please complete the information requested on this form. Attach any additional documents if necessary that would provide a clear understanding of your proposed request.

## ORGANIZATIONAL INFORMATION:

Organization Name:

## DESIGNATED PROJECT CONTACT:

Name/Title:

Phone Number:

Email Address:

## LOCATION:

Station Name (i.e. New Lenox):

Rail Line (i.e. Rock Island District):

## PROJECT DESCRIPTION:

Please attach a description of the work you are proposing to do on Metra property. Include specifics about the project. Outline a schedule of the work and detail what products, materials and equipment would be used for the project, and who would perform the work. If you are proposing the installation of artwork or landscaping, please include a detailed description of the work, construction and process of installation. Use additional pages to provide sketches or photographs of the work.



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## TERMS AND CONDITIONS

### SAFETY

Metra strives to create safe environments for both its workers and passengers. Selected program participants will be required to sign releases and indemnification forms.

All program participants are required to adhere to any and all Metra safety regulations and guidelines. Failure to adhere to safety regulations and guidelines may result in termination of the enhancement project.

### DISCLAIMER

Metra makes no commitment to provide repairs or maintenance of artwork or enhancements.

Any decision by Metra to make repairs or maintenance of artwork or enhancements is at the discretion of Metra. Metra is not responsible for any injuries to persons or property with respect to working on the murals or other enhancements.

All program participants selected will be required to sign an agreement which may require insurance.

### RESTRICTIONS

All projects shall be installed and implemented in a manner/design consistent with the sample provided to Metra at the time of the application. Changes to the design will not be allowed without written approval.

### MAINTENANCE

Metra may from time to time request that the applicant and/or community group provide necessary maintenance to the artwork to ensure that the quality of work is maintained.

Metra may repair or maintain the artwork or enhancement, which may include removal.

Metra is responsible for transportation infrastructure and reserves the right to perform any maintenance and reconstruction work it deems necessary at any location at any time.

Metra reserves the right to remove any artwork at any time with notice. This may include but is not limited to the following reasons:

- If the material becomes dated, falls into disrepair, or no longer is consistent with the goals and mission of Metra.
- If the work poses a threat to public safety, or in some other ways poses a potential liability for Metra.
- If Metra deems it necessary in order for the agency to exercise its responsibilities in regards to public works and improvements.
- If applicant does not maintain the artwork as requested by Metra.

All artwork and enhancements created under this program belongs to Metra with proper credit due to the artist and/or community group. Metra requires that each artist and/or community group grant the agency the right to a royalty-free, perpetual license to use any depictions of the artwork for use in any and all publications. Credit will be published where possible.

### TERMINATION

Metra reserves the right to terminate the enhancement project at any time without cause by written notice to the applicant.