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**BY CERTIFIED MAIL – RETURN RECEIPT REQUESTED
AND BY e-mail: FOIA@metrarr.com**

Freedom of Information Officer
15-E
547 W. Jackson Blvd.
Chicago, Illinois 60661

RE: Request Pursuant to Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. (the “Act”)

Dear Sir or Madam:

Pursuant to the above referenced Act, I hereby request an electronic copy of the following information:

1. Copies of any/all certificates of insurance and policy endorsements which cover claims and lawsuits brought against Metra by its executives or employees, or against Metra’s Board of Directors (the “Board”), for claims leading to the adjudication regarding the Board’s responsibility, or the misappropriation of funds and/or insure Metra and the Board’s members against any wrong-doing, and copies of any rule, regulation, or ordinance(s) that address the same topic.
2. Copies of all emails, calendar items and appointments, and phone records including all electronic appointments, replies, declines, accepts and notes for Metra’s Chief Executive Officer (CEO) for the week beginning June 8, 2015, and ending June 12, 2015.

You may transmit the requested electronic copy to me by e-mail at: rkoback@winicklaw.com.

Please contact me if you have any questions regarding this request. I look forward to your timely response.

Sincerely,



Robert Koback

RK/mth