

Chicago Tribune

September 8, 2015

VIA EMAIL: FOIA@metrarr.com

Thomas Stuebner - FOIA Officer
Kathleen Haton - FOIA Officer
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547 W. Jackson Blvd.
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Thomas/Kathleen:

This is a request for public records under the Illinois Freedom of Information Act. Please make available for my inspection by no later than September 15, 2015 the following public records:

- Any and all audits, inspections and reports produced by or for Metra related to its Intergovernmental Agreement with CTA and Pace in connection with its contract with Cubic Transportation Systems
- The full and complete copy, along with all attachments and appendices, of the “Contractor Advertising Plan” as part of the Third Supplement Agreement with Cubic
- All invoices from Cubic
- A list of all of Cubic’s subcontractors
- All memos and documents pertaining to advertising and marketing initiatives via Ventra
- All meeting minutes of semi-annual Ventra Mobile Application and System Review Board meetings
- All technical documentation, all object code and source code – collectively called the Escrow Deposit) for all software used in the delivery of a hosted service between Cubic, Metra, CTA and Pace
- All quarterly reports detailing “best practices” of Cubic’s software update

As this request is made in my capacity as a journalist, time is of the utmost concern. I understand that the Act permits a public body to charge a reasonable copying fee not to exceed the actual cost of reproduction and not including the costs of any search or review of the records. 5 ILCS 140/6. I request a waiver of all fees for this request. Disclosure of the requested information to the Chicago Tribune is in the public interest because it is likely to contribute significantly to public understanding of the operations or activities of a public agency.

Should problems or concerns arise if fulfilling this request, please call me at the following numbers below. Thank you for your prompt attention to his matter.

Sincerely,

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