



September 21, 2015

Mr. Thomas Stuebner / Ms. Kathleen Haton
Metra
Freedom of Information Officer
15-E
547 W. Jackson Blvd.
Chicago, IL 60661
Dear Mr. Thomas Stuebner / Ms. Kathleen Haton

This letter is a request under the Freedom of Information Act.

My name is Ta Shaunda L. Shumpert. I am the Director of Business Development and Marketing for RJB Properties, Inc. We submitted a bid/proposal earlier this year October 23 2014 for the janitorial, or maintenance services. We are interested in learning what company was lucky enough to secure the contract and the value of that contract. So, I am officially requesting a copy of the most recently awarded contract for custodial/janitorial, or maintenance services. The information will be used for commercial purposes.

Please send the information to me via e-mail at tashaunda@rjb-properties.com, or standard mail to:

TaShaunda Shumpert
R.J.B. Properties, Inc.
11415 W. 183rd Place, Suite B
Orland Park, IL 60467

Thank you in advance for your cooperation in this matter. Should you have any questions or comments, please do not hesitate to contact me at 708/479-4422.

Respectfully,

Ta Shaunda L. Shumpert, BA, REH
Director, Business Development and Marketing