

**From:** [Better Government Association](#)  
**To:** [FOIA Metra](#); [payroll2016@mg.bettergov.info](mailto:payroll2016@mg.bettergov.info)  
**Subject:** Re: Payroll FOIA | METRA  
**Date:** Tuesday, March 29, 2016 3:50:56 PM

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Dear FOIA Officer,

I'm writing to follow-up on a FOIA request that was submitted by the Better Government Association on March 7 for payroll records.

The due date, according to state law, has passed and we have not received your response. Please send us the records as soon as possible.

I ask that you please submit your response by replying directly to this email message and attaching the file.

If you have any questions, or if you believe you have already submitted your response, please contact Katie Drews at [bga.payroll.2016@gmail.com](mailto:bga.payroll.2016@gmail.com) or at [312-821-9027](tel:312-821-9027).

Thank-you for your cooperation.

Sincerely,

*Katie Drews*  
*Investigator*  
*Better Government Association*  
*223 West Jackson, Suite 900*  
*Chicago, IL 60606*  
*312-821-9027 office*  
*[630-981-1528](tel:630-981-1528) cell*  
*[kdrews@bettergov.org](mailto:kdrews@bettergov.org)*

On Mon, Mar 7, 2016 at 9:36 AM, <[bga.payroll.2016@gmail.com](mailto:bga.payroll.2016@gmail.com)> wrote:

To Whom It May Concern:

I hereby request, in accordance with the Illinois Freedom of Information Act (5 ILCS 140), an electronic copy of the annual payroll records. Your response should include, but not be limited to at least the following information:

- Last name
- First name
- Middle name (or initial, if available)
- Suffix (e.g. Jr., if available)
- Title
- Department
- Salary
- Start date

Please note I am not asking for annual salary to date from the start of the calendar year or fiscal year, but rather what every employee's current annual salary is. If they are hourly please provide that rate. Please include any and all elected officials as well.

Per the Illinois Freedom of Information Act, please provide these records electronically, in a delimited text format such as csv. If necessary, records may be delivered in a common spreadsheet file format, such as xls or xlsx. Please do not respond with paper, scanned/photocopied or pdf documents if at all avoidable. Please let me know if records are not deliverable in the requested formats. Files may be attached as an email response to this message. Reference: 5 ILCS 140/6 Sec. 6 (a)

I represent a public interest organization, which disseminates and publishes information. I request that fees for any physical reproduction costs (CDs or other media) be waived, though I'm confident the file(s) can be delivered via email.

Please don't hesitate to contact me if you have any questions about this request or seek clarification in any way. Thank you, in advance, for your assistance in fulfilling this request as soon as possible. Your help is truly appreciated.

Sincerely,

Better Government Association

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