



June 7, 2016

VIA E-MAIL

Ms. Sandrine Dumont

Legal Advisor

Bombardier Transportation Americas

Email: sandrine.dumont@rail.bombardier.com

RE: 16-FOIA-112 Info - RFP 16870

Dear Ms. Dumont:

We are in receipt of your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* ("FOIA").

On April 27, 2016, we received your request for the following public records from Metra related to the contract approved by the Metra Board of Directors in August 2010 with Sumitomo Corporation of America to buy 160 new Highliner cars for use on the Metra Electric Line. Specifically, you requested all records, including documents, correspondence evaluation manuals, guidelines, forms, worksheets, and other materials pertaining to evaluation of the proposals submitted by any bidder and the awarding process including:

- Staff procurement evaluation sheet;
- Memoranda setting forth the evaluation criteria formula;
- Tabulations of reviews including technical & price evaluations;
- Determinations of responsibility;
- Evaluations of both Technical and Price Proposals, plus any related summaries and presentations, by the Evaluation Committee, the Contracting Officer, and any other Metra employees;
- Recommendations and reports of both Technical and Price Proposals plus related summaries and presentations by the Evaluation Committee, the Contracting Officer, and any other Metra employees;
- Intra-agency communications regarding evaluation or contract award or otherwise made in connection with the procurement process;
- Price analysis;
- Field memos, proceed orders and /or directive letters; and
- Evaluation results

("Request").

We contacted you by email on May 6 advising that your Request as written contemplated a voluminous number of documents. We explained that to pull and review each document would be disruptive to the day-to-day operations of the various departments tasked with gathering these records, and would also inhibit the Law Department's ability to process other FOIA requests. We asked if you would consider narrowing the scope of your Request to only those records you really wanted now, with the understanding that you could submit future requests for additional records. You responded that same day seeking to speak with someone to discuss your Request. Arrangements were made for Metra attorney Thomas Stuebner to speak with you by telephone on May 9, 2016, at 9:00 a.m. central time. We sent you a follow-up email after your discussion with Mr. Stuebner on May 9, confirming your agreement to narrow the scope of your Request to any scoring information available for RFP #16870 ("**Narrowed Request**").

I spoke to you by telephone on May 26, 2016, to explain that our Procurement Department was still searching for records that may be responsive to your narrowed Request. You agreed on a new response due date of June 10 to allow sufficient time for any responsive documents to be located by our Procurement Department.

After performing a diligent search of Metra's records, we have been unable to locate any records responsive to your narrowed Request for publicly available scoring sheets. Metra's Procurement Department advised that Sumitomo Corporation of America was the sole proposer for RFP #16870.

If I can be of further assistance to you, please do not hesitate to contact me.

Sincerely,



Kathleen E. Haton
Freedom of Information Officer
foia@metrarr.com
FOIA Hotline #312-663-3642