



November 1, 2016

VIA E-MAIL

Ms. Gabriella Lauricella
Data Acquisition Specialist
SmartProcure
Email: glauricella@smartprocure.us

RE: 16-FOIA-255 PO/Vendor Information – 06-30-2016 to Current

Dear Ms. Lauricella:

We are in receipt of your request under the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*

On October 10, 2016, we received your request for any and all electronic purchasing records from 06-30-2016 to current. Specifically, you requested:

1. The purchase order number;
2. Purchase date;
3. Line item details;
4. Line item quantity;
5. Line item price;
6. Vendor ID number, name, mailing address, contact person and email address; and
7. The beginning of Metra's fiscal year

(**“Request”**).

In response to your Request, Metra is providing you with the above-referenced purchasing records in a spreadsheet containing columns for items 1 – 6, as noted above, including the vendor's email addresses where available, and telephone numbers. In addition, Metra's fiscal year begins January 1.

If I can be of any further assistance to you, please do not hesitate to contact me.

Sincerely,

Kathleen E. Haton
Freedom of Information Officer
foia@metrarr.com
FOIA Hotline #312-663-3642

Attachment