# ANNUAL PROCUREMENT PLAN 1Q 2017 - 4Q 2017

Metra®

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#### ANNUAL PROCUREMENT PLAN



Dear Vendors,

Thank you for your interest in doing business with Metra as either a prime contractor or subcontractor. To ensure we are continuing to provide awareness and access to the business community, Metra has developed an Annual Procurement Plan to assist you in your efforts to compete for contracting opportunities. Listed in this Procurement Plan are potential contracting opportunities for goods and services anticipated by Metra departments such as Engineering, Mechanical, Transportation, Safety, Finance, Information Systems, and Materials Management.

Metra's purchasing functions are handled through the Materials Management Division, which is comprised of three departments: Procurement, Professional Services/Contracts and Materials.

The Procurement Department is responsible for the purchasing of materials, services and equipment.

The **Professional Services/Contracts Department** contracts for architectural and engineering, construction, asset sales and other professional services that may require vendor licensing and bonding.

The Materials Department is responsible for the receipt, storage, distribution and replenishment of Metra's physical inventory.

This Annual Procurement Plan lists the potential contracting opportunities chronologically, according to the anticipated quarter for solicitation advertisement. The Plan divides these potential opportunities into five (5) major categories:

- Engineering Design (D)
- Professional Services (PS)
- Construction (C)
- Material (M)
- Other (0)

For additional information on how to use this Procurement Plan, please contact M. Chaudhry at 312-322-6603 or mchaudhry@metrarr.com

Finally, Metra's policy is to ensure that Disadvantaged Business Enterprises (DBE) and Small Business Enterprises (SBE) as defined in 49 CFR 26, have an equal opportunity to receive and participate in United States Department of Transportation (USDOT) assisted contracts. This Annual Procurement Plan identifies potential contracting opportunities for which DBE and SBE firms may choose to participate as a prime contractor or subcontractor. It is my hope that you will review the prospective opportunities as you continue to develop and sustain your business.

Donald A. Orseno Executive Director/CEO



# RESOURCES

Metra is committed to providing information, resources and tools to assist you in your efforts to compete for contracting opportunities.

We invite you to register as a vendor at <u>www.metrarail.com</u>. To register, please select 'About Metra' link and click on 'Metra and Business' link, then select "Register Now" and follow the prompts. Once your firm is registered, it will be included in our vendor's database. Please note that:

#### Completing the online 'Vendor Registration Form' allows you to:

- Identify the 'Class Codes' (per Metra's Class Code Index) that apply to the products and services that your business provides.
- Receive solicitation for bids by e-mail, regarding active IFBs, RFPs and LIQs for the products and services you selected.
- Manage and update your vendor information, including email address and the products and services you have selected.

#### FOR MORE ASSISTANCE with Metra's online resources, call (312) 542-8357 and leave a recorded message. Your call will be returned during normal business hours.



# **METRA'S OFFICE OF DIVERSITY & CIVIL RIGHTS (ODCR)**

#### Mission:

To ensure small, minority, and women owned businesses have equal opportunity to receive and participate in Metra's contracts.

#### It is Metra's policy to:

- Ensure non-discrimination in the award and administration of Department of Transportation (DOT) assisted contracts.
- Create a level playing field for Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) firms to compete fairly for DOT assisted contracts by removing barriers to participation.
- Assist in the development of DBE/SBE firms so they can compete successfully outside of the DBE program.

For more information regarding ODCR, visit www.metrarail.com; select 'About Metra' link, select 'Metra and Business' link and then click on 'Business Diversity' link listed on the left side of the page to:

- Download DBE certification or SBE verification forms.
- View the Business Diversity Outreach Events and Free Workshops Calendar.
- View Frequently Asked Questions.
- View Annual Procurement Plan.

FOR MORE INFORMATION about the Office of Diversity and Civil Rights, please contact our office at: 312-322-6323.



Plan Period: 1Q 2017 - 4Q 2017

Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Police Department, Metra	Control & Arrest Tactics "Train the Trainer" Training	PS	\$45,000	N/A	Ν	1Q 2017
Police Department, Metra	Police Uniform Contract	PS	\$400,000	3 years	Y	1Q 2017
Police Department, Metra	Professional Security Services	PS	\$2,500,000	4 years	Y	1Q 2017
Mechanical Department	RAILHEAD Repair & Return Blanket	PS	TBD	3 years	Ν	1Q 2017
Government and Community Affairs	State Lobbying Services	PS	\$2,000,000	5 years	Ν	2Q 2017
Human Resources	Employee Recognition: Retirement gifts	PS	\$300,000	3 years	Ν	2Q 2017
Human Resources	US Healthworks: Pre employment physicals and return to work	PS	\$550,000	5 years	Ν	2Q 2017
Human Resources	Concentra: On going medical testing for train services	PS	\$1,150,000	4 years	Ν	2Q 2017
Human Resources	Meisrow: Health and Welfare Broker	PS	\$2,000,000	3 years	Ν	2Q 2017
Engineering Department	Job Order Contract (JOC) - Order Book Development	PS	TBD	1 year	Y	2Q 2017
Engineering Department	Construction Management Svcs, Z100 Bridge	PS	TBD	26 months	Y	2Q 2017
Mechanical Department	Consultant Services for Buy America Audits	PS	\$250,000	3 years	Y	2Q 2017
Mechanical Department	Consultant Services on a Task Order Basis	PS	\$250,000	3 years	Y	2Q 2017



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Mechanical Department	FLEET-Vehicle Rental	PS	\$5,000,000	4 years	Ν	2Q 2017
	GPS, Messaging, LATA replacement, Automatic Passenger Counters	PS	TBD	5 years	TBD	2Q 2017
Mechanical Department	FLEET-Car Washes	PS	\$500,000	3 years	Ν	2Q 2017
Mechanical Department	FLEET-Class 3 Diesel Vehicle	PS	\$1,500,000	3 years	Ν	2Q 2017
Real Estate & Contract Management	Real Estate Broker Services	PS	TBD	5 years	TBD	2Q 2017
	Mobile Ticketing Data Use for NTD Reporting Purposes	PS	\$150,000	6 months	Y	2Q 2017
Strategic Capital Planning Department	Strategic Capital Plan Development	PS	\$300,000	1 year	Y	2Q 2017
	Project Development/Support - New Starts; Core Capacity; TIGER; other grants	PS	\$900,000	3 years	Y	2Q 2017
Information Technology	Platform Migration for Revenue Accounting	PS	\$2,500,000	1 year	TBD	2Q 2017
Office of Diversity and Civil Rights	Diversity Training	PS	\$107,592/\$179,320	3 yr/5 yr	TBD	4Q 2017
Office of Diversity and Civil Rights	Cultural Awareness Training	PS	\$82,782/\$137,970	3 yr/5 yr	TBD	4Q 2017
Information Technology	Accept Ventra Cards at POS Terminals	PS	TBD	TBD	Ν	4Q 2017



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Engineering Department	Visual Information Signs (VIS)	С	\$300,000	1 year	Y	2Q 2017
Engineering Department	Matteson Substation Upgrade	С	\$500,000	6 months	Y	2Q 2017
Engineering Department	Bridge Improvements	С	\$800,000	2 years	Y	2Q 2017
Engineering Department	47th St Yard, High Bay Roof Replacement	С	\$800,000	6 months	Y	2Q 2017
Engineering Department	Vincennes Bridge	С	\$1,600,000	1 year	Y	2Q 2017
Engineering Department	Station Platform Materials	С	\$3,000,000	3 years	Y	2Q 2017
Engineering Department	ADA Platform & Ramps	С	\$5,000,000	3 years	Y	2Q 2017
Engineering Department	Union Pacific (UP) Third Main	С	TBD	3 years	Y	2Q 2017
Engineering Department	4KV AC Line Switches Replacement	С	\$350,000	9 months	Y	3Q 2017
Engineering Department	547 Jackson, Domestic Water Pipe Improvements	С	\$500,000	9 months	Y	3Q 2017
Engineering Department	Millennium Station, Secondary Emergency Exit	С	\$800,000	1 year	Y	3Q 2017
Engineering Department	Cary Station Shelter	С	\$1,000,000	1 year	Y	3Q 2017
Engineering Department	Diesel Fuel Pipe with Secondary Containment (Clinton)	С	\$1,200,000	9 months	Y	3Q 2017



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Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Engineering Department	Blue Island Vermont Station Rehab	С	\$3,000,000	1 year	Y	3Q 2017
Engineering Department	West Chicago Station Rehab	С	\$3,000,000	16 months	Y	3Q 2017
Engineering Department	Riverdale, 95th Street & Homewood Substations	С	\$16,000,000	4 years	Y	3Q 2017
Engineering Department	Bridge Z-100	С	\$30,000,000	26 months	Y	3Q 2017
Engineering Department	Prairie Crossing/Libertyville Warming Shelter (MWD)	C	\$500,000	9 months	Y	4Q 2017
Engineering Department	South Water Waiting Room Rehab	С	\$800,000	1 year	Y	4Q 2017
Engineering Department	Peterson Ridge Bridge Rehab	С	\$2,000,000	1 year	Y	4Q 2017
Engineering Department	47th St Yard Power Distribution Upgrade	С	\$2,500,000	1 year	Y	4Q 2017
Engineering Department	Bridge #275 Rehab, 96th Ave	С	\$4,000,000	1 year	Y	4Q 2017
Engineering Department	McCormick Place Platform Area Lighting	С	TBD	9 months	Y	4Q 2017
Engineering Department	Lake Street Crew Facility	С	TBD	1 year	Y	4Q 2017
Engineering Department	Mayfair Station Rehab	С	\$350,000	9 months	Y	4Q 2017
Engineering Department	LaSalle Street Conduits and Wayside Power	С	\$1,500,000	1 year	Y	4Q 2017



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Engineering Department	Bridge A2 Rehab, Western Avenue	С	\$2,000,000	1 year	Y	4Q 2017
Engineering Department	16th Street Interlocker	С	\$3,300,000	2 years	TBD	4Q 2017
Engineering Department	Rondout Interlocking	С	\$8,000,000	2 years	TBD	4Q 2017
Engineering Department	Van Buren St Station Rehabilitation	С	TBD	30 months	Y	4Q 2017
Engineering Department	Bridge Z-100/B35 Interlocking	С	TBD	2 years	TBD	4Q 2017
Engineering Department	47th St. Yard, Train Repair Building and Training Center	C	TBD	1 year	Y	4Q 2017



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Police Department, Metra	Police Special Ops SUV's	М	\$168,000	N/A	Y	1Q 2017
Mechanical Department	Purchase 21 VRE Cars	М	\$55,000,000	5 years	Ν	1Q 2017
Police Department, Metra	Ammunition	М	\$45,000	2 years	Y	1Q 2017
Mechanical Department	Locomotive - Traction Motor Rebuild	М	\$3,000,000	3 years	Ν	1Q 2017
Mechanical Department	FLEET - Snow Removal Equipment	М	\$100,000	1 year	Ν	1Q 2017
Mechanical Department	Large Scissor Lifts	М	\$300,000	N/A	Y	1Q 2017
Mechanical Department	FLEET - Police Vehicle	М	\$440,000	1 year	Ν	1Q 2017
Mechanical Department	MP36 Group III Electrical Kits	М	\$520,200	3 years	Y	1Q 2017
Engineering Department	Blanket Purchase Order for Western Cullen Hayes Parts	М	\$75,000	4 years	Ν	2Q 2017
Engineering Department	Blanket Purchase Order for the Purchase, Installation, and Removal of Galvanized Metal Doors	М	\$165,000	4 years	Ν	2Q 2017
Engineering Department	Blanket Purchase Order for Furnace Parts	Μ	\$275,000	4 years	Ν	2Q 2017
Engineering Department	Blanket Purchase Order for Locomotive Fueling System	М	\$500,000	4 years	Ν	2Q 2017
Police Department, Metra	Police Fleet Vehicles (15 cars)	М	\$500,000	N/A	Ν	2Q 2017
Materials Management	Sprague Parts	М	\$150,000	3 years	Ν	2Q 2017



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Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Materials Management	Deodorizer Chemical Toilets	М	\$200,000	3 years	TBD	2Q 2017
Materials Management	Blanket Purchase Order for Coach Bumper And Pads	М	\$300,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Switch Heater Repair Parts	М	\$300,000	2 years	TBD	2Q 2017
Materials Management	Blanket Purchase Order for Carbon Strips	М	\$100,000	1 year	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Field Welds	М	\$400,000	3 years	Ν	2Q 2017
Materials Management	Stand-By Power Receptacles	М	\$80,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Cooling Motor & Pump	М	\$150,000	3 years	TBD	2Q 2017
Materials Management	Blanket Purchase Order for Nathan Airhorn Replacement Parts	М	\$160,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Safety Air Horn & Whistle	М	\$145,000	3 years	Ν	2Q 2017
Materials Management	Safety Glasses	М	\$200,000	4 years	TBD	2Q 2017
Materials Management	Safety Hard Hats & Accessories	М	\$100,000	3 years	TBD	2Q 2017
Materials Management	Plumbing PVC Pipe	М	\$150,000	3 years	TBD	2Q 2017
Mechanical Department	FLEET - Vehicle Glass Replacement	М	\$100,000	1 year	Y	2Q 2017



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Materials Management	Drop Table Inspection & Repairs	М	\$165,000	4 years	Ν	2Q 2017
Mechanical Department	Nippon Sharyo Program - LED Sign	М	\$1,700,000	5 years	Ν	2Q 2017
Mechanical Department	Nippon Sharyo Program - Fixed Seats	М	\$17,000,000	5 years	Y	2Q 2017
Mechanical Department	Nippon Sharyo Program - Cab Seats	М	TBD	5 years	Ν	2Q 2017
Police Department, Metra	Police K-9 Trucks	М	\$168,000	N/A	Y	2Q 2017
Police Department, Metra	Video Surveillance Center	М	\$200,000	N/A	Y	2Q 2017
Police Department, Metra	Police Body Cams	М	\$400,000	3 years	Y	2Q 2017
Mechanical Department	Used Locomotive Purchase	М	\$72,000,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Trane Air Conditioner Compressor R-22	М	\$200,000	2 years	TBD	2Q 2017
Materials Management	Blanket Purchase Order for Decals	М	\$200,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Locomotive Radiators Core Parts	М	\$250,000	2 years	TBD	2Q 2017
Materials Management	Blanket Purchase Order for Reflective Tape	М	\$300,000	3 years	TBD	2Q 2017
Materials Management	Blanket Purchase Order for Translite Replacement Parts	М	\$330,000	2 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Locomotive Diesel Lubricant Oil	М	\$4,000,000	3 years	Y	2Q 2017



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Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Materials Management	Blanket Purchase Order for Sintered Brake Shoes	Μ	\$850,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Fire Extinguishers	Μ	\$100,000	2 years	TBD	2Q 2017
Materials Management	Blanket Purchase Order for Traction Motor Brush	М	\$100,000	1 year	TBD	2Q 2017
Mechanical Department	Rehab Projects - Cab Signal Equipment	М	\$2,000,000	1 year	Ν	2Q 2017
Engineering Department	Blanket Purchase Order for Bulk Salt	М	\$125,000	4 years	Ν	2Q 2017
Engineering Department	Blanket Purchase Order for Hydraulic Hoses	М	\$200,000	4 years	Ν	2Q 2017
Engineering Department	Blanket Purchase Order for Parts and Service of Tools	М	\$400,000	4 years	Ν	2Q 2017
Engineering Department	Blanket Purchase Order for Structural Steel	М	\$400,000	4 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Safety Disposable Clothing	М	\$200,000	2 years	TBD	2Q 2017
Materials Management	Blanket Purchase Order for Magnecraft Relays & Sockets	М	\$100,000	2 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Overhaul Air Conditioner Compressors	М	\$225,000	1 year	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Refrigerant	М	\$300,000	3 years	TBD	2Q 2017



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Materials Management	Blanket Purchase Order for Hand Tools	М	\$335,000	3 years	TBD	2Q 2017
Materials Management	Publication of Notices	М	\$390,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Elcon Bi-Level Coach Parts	М	\$1,100,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Electronic Components	М	\$1,600,000	3 years	TBD	2Q 2017
Materials Management	Sullair Air Compressors	М	\$300,000	2 years	Ν	2Q 2017
Materials Management	Side Stem Support Diaphragm	М	\$150,000	3 years	Ν	2Q 2017
Mechanical Department	FLEET - Towing	M	\$300,000	3 years	Ν	2Q 2017
Mechanical Department	FLEET - Body Shops	М	\$300,000	3 years	Ν	2Q 2017
Materials Management	Blanket Purchase Order for Damper Spring Assembly	М	\$100,000	1 year	TBD	3Q 2017
Materials Management	Blanket Purchase Order for Carbide Cutting Inserts	М	\$60,000	3 years	TBD	3Q 2017
Materials Management	Blanket Purchase Order for Misc. Hardware Supplies	М	\$200,000	1 year	TBD	3Q 2017
Materials Management	Kershaw Replacement Parts	М	\$90,000	2 years	Ν	3Q 2017



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Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Materials Management	Blanket Purchase Order for Hazmat Sorbents	Μ	\$60,000	1 year	TBD	3Q 2017
Materials Management	Blanket Purchase Order for Cutting Tools & Abrasives	Μ	\$400,000	3 years	TBD	3Q 2017
Mechanical Department	FLEET-Light Medium Maintenance	М	\$1,500,000	1 year	Ν	3Q 2017
Engineering Department	Blanket Purchase Order for Railroad and Highway Signs	Μ	\$300,000	5 years	Ν	4Q 2017
Mechanical Department	Capital Projects Spare Trucks	М	\$500,000	1 year	Y	4Q 2017
Mechanical Department	Sale -Scrapping Used Rail Equipment	М	TBD	1 year	Ν	4Q 2017
Materials Management	Blanket Purchase Order for Belzona Non-Skid Granogrip	Μ	\$100,000	2 years	Ν	4Q 2017
Materials Management	Blanket Purchase Order for Emergency Light Inverter	М	\$140,000	3 years	TBD	4Q 2017
Materials Management	Blanket Purchase Order for Monogram Systems Toilet Parts	Μ	\$600,000	3 years	TBD	4Q 2017
Materials Management	Blanket Purchase Order for Multi-Purpose Liquid Cleaner	М	\$50,000	1 year	Y	4Q 2017
Materials Management	Blanket Purchase Order for Lubricant, Track Switch	М	\$245,000	3 years	TBD	4Q 2017
Materials Management	Locomotive Carbon Brushes	М	\$500,000	3 years	TBD	4Q 2017



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Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Engineering Department	Blanket Purchase Order for Traffic Control Devices	М	\$200,000	4 years	Ν	4Q 2017
Engineering Department	Blanket Purchase Order for HVAC Maintenance Services	М	\$400,000	4 years	Y	4Q 2017
Materials Management	Blanket Purchase Order for Alcohol & Methanol	М	\$50,000	1 year	Ν	4Q 2017
Engineering Department	Blanket Purchase Order for the Repair and Return of Petrolatum Impedance Bonds	М	\$300,000	5 years	Ν	4Q 2017
Materials Management	Signal Gate Arms	М	\$190,000	3 years	Ν	4Q 2017
Materials Management	Blanket Purchase Order for Respirators & Accessories	М	\$200,000	3 years	Y	4Q 2017
Materials Management	Highliner Batteries	М	\$500,000	3 years	TBD	4Q 2017
Materials Management	Trucking Services	М	\$450,000	3 years	Y	4Q 2017
Materials Management	Lab Analysis of Locomotive Fuel, Coolant	М	\$500,000	3 years	Ν	4Q 2017



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Plan Date: 1/1/2017

Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Transportation-Station & Ticket Services	Uniforms for Ticket Sales Clerks Metra/UPRR/BNSF	0	\$750,000	5 years	Y	2Q 2017
Transportation-Station & Ticket Services	OTC/One -Way Ticket Stock, Printing and Die Cut	0	\$300,000	3 years	Ν	3Q 2017
Transportation-Station & Ticket Services	OTC/Weekend Ticket Stock, Printing and fulfillment	0	\$400,000	3 years	Ν	3Q 2017

\* This 'Contract Type' column provides additional information about the type of contract as identified in the column heading.

\*\* 'Estimated Contract Term' indicates approximate time period for the contract services to be provided or completed.

\*\*\* 'DBE' stands for 'Disadvantaged Business Enterprise' and 'SBE' for 'Small Business Enterprise'.

#### Additional Notes:

1 For more information about Metra's upcoming bids, awards and current procurement opportunities, please visit Metra's website at: <u>http://www.metrarail.com</u>

2 This 'Procurement Plan' has been prepared for informational purposes only. Metra may revise this plan at any time without notice.