



ANNUAL PROCUREMENT PLAN  
3Q 2017 - 2Q 2018



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Dear Vendors,

Thank you for your interest in doing business with Metra as either a prime contractor or subcontractor. To ensure we are continuing to provide awareness and access to the business community, Metra has developed an Annual Procurement Plan to assist you in your efforts to compete for contracting opportunities. Listed in this Procurement Plan are potential contracting opportunities for goods and services anticipated by Metra departments such as Engineering, Mechanical, Transportation, Safety, Finance, Information Systems, and Materials Management.

Metra's purchasing functions are handled through the Materials Management Division, which is comprised of three departments: Procurement, Professional Services/Contracts and Materials.

The **Procurement Department** is responsible for the purchasing of materials, services and equipment.

The **Professional Services/Contracts Department** contracts for architectural and engineering, construction, asset sales and other professional services that may require vendor licensing and bonding.

The **Materials Department** is responsible for the receipt, storage, distribution and replenishment of Metra's physical inventory.

This Annual Procurement Plan lists the potential contracting opportunities chronologically, according to the anticipated quarter for solicitation advertisement. The Plan divides these potential opportunities into five (5) major categories:

- Engineering Design (D)
- Professional Services (PS)
- Construction (C)
- Material (M)
- Other (O)

For additional information on how to use this Procurement Plan, please contact M. Chaudhry at 312-322-6603 or [mchaudhry@metrarr.com](mailto:mchaudhry@metrarr.com)

Finally, Metra's policy is to ensure that Disadvantaged Business Enterprises (DBE) and Small Business Enterprises (SBE) as defined in 49 CFR 26, have an equal opportunity to receive and participate in United States Department of Transportation (USDOT) assisted contracts. This Annual Procurement Plan identifies potential contracting opportunities for which DBE and SBE firms may choose to participate as a prime contractor or subcontractor. It is my hope that you will review the prospective opportunities as you continue to develop and sustain your business.

Donald A. Orseno  
Executive Director/CEO

## RESOURCES

Metra is committed to providing information, resources and tools to assist you in your efforts to compete for contracting opportunities.

We invite you to register as a vendor at [www.metrarail.com](http://www.metrarail.com). To register, please select 'About Metra' link and click on 'Metra and Business' link, then select "Register Now" and follow the prompts. Once your firm is registered, it will be included in our vendor's database. Please note that:

### Completing the online 'Vendor Registration Form' allows you to:

- Identify the 'Class Codes' (per Metra's Class Code Index) that apply to the products and services that your business provides.
- Receive solicitation for bids by e-mail, regarding active IFBs, RFPs and LIQs for the products and services you selected.
- Manage and update your vendor information, including email address and the products and services you have selected.

**FOR MORE  
ASSISTANCE**

with Metra's online resources,  
call (312) 542-8357 and leave  
a recorded message. Your call will be  
returned during normal business hours.

## METRA'S OFFICE OF DIVERSITY & CIVIL RIGHTS (ODCR)

### **Mission:**

To ensure small, minority, and women owned businesses have equal opportunity to receive and participate on Metra's contracts.

### **It is Metra's policy to:**

- Ensure non-discrimination in the award and administration of Department of Transportation (DOT) assisted contracts.
- Create a level playing field for Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) firms to compete fairly for DOT assisted contracts by removing barriers.
- Assist in the development of DBE and SBE firms so they can successfully compete on contracts outside of the DBE program.

**For more information regarding ODCR, visit [www.metrarail.com](http://www.metrarail.com); select 'About Metra', select 'Metra and Business' and then click on 'Business Diversity' listed on the left side of the page to:**

- Download DBE certification or SBE verification forms.
- View upcoming Metra hosted workshops.
- View frequently asked questions.
- View Annual Procurement Plan.

### **FOR MORE INFORMATION**

about the Office of Diversity &  
Civil Rights, please contact our office at:  
312-322-6323.



# Annual Procurement Plan

Plan Period: 3Q 2017 - 2Q 2018

Plan Date: 7/1/2017

Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Mechanical Department	Fleet-Service carts	PS	\$400,000	2 years	N	3Q 2017
Human Resources	Health and Welfare Broker Services	PS	\$2,500,000	3 years	N	3Q 2017
Mechanical Department	Fleet-Vehicle Lease	PS	\$6,000,000	5 years	N	3Q 2017
Mechanical Department	Digital Video Recorder (DVR) - Repair & Return Blanket	PS	TBD	3 years	Y	3Q 2017
Human Resources	Medical Service Provider to serve as Chief Medical Officer (CMO).	PS	\$1,700,000	5 years	Y	3Q 2017
Human Resources	Medical service provider to serve as Medical Review Officer (MRO) to drug and alcohol results for new and existing staff.	PS	\$184,250	5 years	Y	3Q 2017
Human Resources	Outsourcing of FMLA and STD Administration	PS	\$500,000	5 years	Y	3Q 2017
Mechanical Department	Fleet-Boom Lift	PS	\$80,000	1 year	N	3Q 2017
Police Department, Metra	Professional Security Services	PS	\$3,000,000	4 years	Y	3Q 2017
Police Department, Metra	Police Uniform Contract	PS	\$400,000	3 years	Y	3Q 2017
Mechanical Department	Consultant Services on a Task Order Basis including Buy America Audits	PS	\$500,000	3 years	Y	4Q 2017
Mechanical Department	Fleet Dept. Vehicles	PS	\$2,000,000	3 years	N	4Q 2017
Information Technology	Platform Migration for Revenue Accounting	PS	\$3,500,000	2 years	TBD	4Q 2017



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Information Technology	GPS Train Location hardware/software replacement and Automated Passenger Count (APC).	PS	TBD	5 years	TBD	4Q 2017
Mechanical Department	Project Management Oversight (PMO)-New Rail Equipment - Car	PS	\$1,500,000	7 years	N	4Q 2017
Strategic Capital Planning Department	Project Development/ Support - New Starts; Core Capacity; TIGER; other grants	PS	\$900,000	3 years	Y	1Q 2018
Strategic Capital Planning Department	Strategic Capital Plan Development	PS	\$300,000	1 year	Y	1Q 2018
Safety and Environmental Department	Environmental Consulting Services	PS	\$500,000	3 years	Y	1Q 2018
Strategic Capital Planning Department	Mobile Ticketing Data Use for NTD Reporting Purposes	PS	\$150,000	6 months	Y	1Q 2018
Safety and Environmental Department	Industrial Hygiene Consulting Services	PS	\$250,000	3 years	Y	1Q 2018
Mechanical Department	Project Management Oversight (PMO)-New Rail Equipment - Locomotive	PS	\$2,000,000	7 years	N	2Q 2018





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Engineering Department	Bridge Z-100	C	\$30,000,000	26 months	Y	3Q 2017
Engineering Department	Vincennes Bridge	C	\$1,600,000	1 year	Y	3Q 2017
Engineering Department	Emergency Bridge Repair Blanket	C	\$1,000,000	2 years	Y	3Q 2017
Engineering Department	McCormick Place Platform/Stair Rehabilitation	C	TBD	4 months	Y	3Q 2017
Engineering Department	63/64th Street Bridge Rehabilitation	C	\$1,250,000	4 months	Y	3Q 2017
Engineering Department	ADA Platform & Ramps	C	\$5,000,000	3 years	Y	4Q 2017
Engineering Department	Station Platform Materials	C	\$3,000,000	3 years	Y	4Q 2017
Engineering Department	Millennium Station, Secondary Emergency Exit	C	\$800,000	1 year	Y	4Q 2017
Engineering Department	547 Jackson, Domestic Water Pipe Improvements	C	\$500,000	9 months	Y	4Q 2017
Engineering Department	Cary Station Shelter	C	\$1,000,000	1 year	Y	1Q 2018
Engineering Department	LaSalle Street Conduits and Wayside Power	C	\$1,500,000	1 year	Y	1Q 2018
Engineering Department	47th St Yard, Train Repair Building and Training Ctr.	C	TBD	1 year	Y	1Q 2018



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Engineering Department	Bridge A2 Rehab, Western Avenue	C	\$2,000,000	1 year	Y	1Q 2018
Engineering Department	Lake Street Crew Facility	C	TBD	1 year	Y	1Q 2018
Engineering Department	Riverdale, 95th Street & Homewood Substations	C	\$16,000,000	4 years	Y	1Q 2018
Engineering Department	Visual Information Signs (VIS)	C	\$300,000	1 year	Y	1Q 2018
Engineering Department	Bridge #275 Rehab, 96th Ave	C	\$4,000,000	1 year	Y	1Q 2018
Engineering Department	Blue Island Vermont Station Rehab	C	\$3,000,000	1 year	Y	1Q 2018
Engineering Department	Peterson Ridge Bridge Rehab	C	\$2,000,000	1 year	Y	1Q 2018
Engineering Department	West Chicago Station Rehab	C	\$3,000,000	16 months	Y	2Q 2018



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Materials Management	Blanket-Elcon Bi-Level Coach Parts	M	\$1,100,000	3 years	N	3Q 2017
Mechanical Department	Capital Projects Spare Trucks	M	\$500,000	1 year	Y	3Q 2017
Mechanical Department	New Coach Purchases	M	\$65,000,000	7 years	Y	3Q 2017
Police Department, Metra	Tasers / Taser Equipment	M	\$61,000	N/A	N	3Q 2017
Mechanical Department	Locomotive Traction Motor Rebuild	M	\$4,900,000	4 years	Y	3Q 2017
Materials Management	Blanket-Hazmat Sorbents	M	\$160,000	3 years	N	3Q 2017
Mechanical Department	Pantograph Inspection System	M	\$300,000	3 years	N	3Q 2017
Materials Management	Blanket-Damper Spring Assembly	M	\$100,000	3 years	N	3Q 2017
Materials Management	Blanket-Safety Disposable Clothing	M	\$200,000	3 years	Y	3Q 2017
Materials Management	Blanket-Electronic Components	M	\$1,600,000	3 years	Y	3Q 2017
Materials Management	Blanket-Cutting Tools & Abrasives	M	\$400,000	3 years	Y	3Q 2017
Mechanical Department	Fleet - Police Vehicle	M	\$500,000	3 years	N	4Q 2017
Mechanical Department	Locomotive Purchase	M	\$164,000,000	3 years	N	4Q 2017
Mechanical Department	Sale -Scrapping Used Rail Equipment	M	TBD	1 year	N	4Q 2017



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Police Department, Metra	Video Surveillance Center	M	\$200,000	N/A	Y	4Q 2017
Police Department, Metra	Police Fleet Vehicles	M	\$475,000	N/A	N	4Q 2017
Materials Management	Blanket-Belzona Non-Skid Granogrip	M	\$100,000	3 years	N	4Q 2017
Materials Management	Blanket-Emergency Light Inverter	M	\$210,000	3 years	N	4Q 2017
Materials Management	Trucking Services	M	\$450,000	3 years	Y	4Q 2017
Materials Management	Lab Analysis Of Locomotive Fuel, Coolant	M	\$500,000	3 years	N	4Q 2017
Materials Management	Blanket-Multi-Purpose Liquid Cleaner	M	\$50,000	3 years	Y	4Q 2017
Materials Management	Blanket-Highliner Carbon Brushes	M	\$100,000	3 years	N	4Q 2017
Materials Management	Blanket-Lubricant, Track Switch	M	\$245,000	3 years	Y	4Q 2017
Safety and Environmental Department	Safety Boots for Employees	M	\$500,000	3 years	N	4Q 2017
Safety and Environmental Department	Safety Apparel Vendor for Employees	M	\$100,000	3 years	N	4Q 2017
Materials Management	Signal Gate Arms	M	\$190,000	3 years	N	4Q 2017
Materials Management	Blanket-Alcohol & Methanol	M	\$50,000	3 years	Y	4Q 2017
Materials Management	Blanket-Respirators & Accessories	M	\$200,000	3 years	Y	4Q 2017
Engineering Department	Blanket Purchase Order for the Repair and Return of Petrolatum Impedance Bonds	M	\$300,000	5 years	N	4Q 2017



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Materials Management	Highliner Batteries	M	\$500,000	3 years	N	4Q 2017
Materials Management	Blanket-Air Filters, Commuter Coach	M	\$550,000	3 years	TBD	4Q 2017
Materials Management	Blanket-Headend Power Inverter Parts	M	\$900,000	3 years	TBD	4Q 2017
Materials Management	Blanket-Bondstrand Signal ware	M	\$400,000	3 years	N	4Q 2017
Materials Management	Blanket-Lumber, Plywood & Related Items	M	\$203,000	3 years	Y	4Q 2017
Materials Management	Blanket-Valve Regulated Battery	M	\$450,000	3 years	N	4Q 2017
Materials Management	Blanket-Direct Fueling	M	\$9,000,000	3 years	TBD	4Q 2017
Mechanical Department	Highliner Traction Motor Rebuild	M	TBD	3 years	N	4Q 2017
Mechanical Department	Fluid Analysis Laboratory Equipment	M	\$250,000	4 years	N	4Q 2017
Engineering Department	Blanket Purchase Order for the Repair and Return of Electrical Test Equipment	M	\$80,000	4 years	N	4Q 2017
Materials Management	Drop Table Parts	M	\$600,000	3 years	TBD	4Q 2017
Materials Management	Blanket-Parts Washer Solvent	M	\$200,000	3 years	TBD	4Q 2017
Materials Management	Blanket-Coach Diaphragm Assembly Parts	M	\$1,000,000	3 years	TBD	4Q 2017



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Materials Management	Blanket-Uncoupling Rod & Connector	M	\$50,000	3 years	N	4Q 2017
Materials Management	Blanket-Track & Platform Fasteners	M	\$150,000	3 years	N	4Q 2017
Materials Management	Blanket-Synthetic Oils & Lubricants	M	\$300,000	3 years	Y	4Q 2017
Materials Management	Blanket-Track & Platform Fasteners	M	\$350,000	3 years	Y	4Q 2017
Materials Management	Gear Grease And Various Oils	M	\$225,000	3 years	Y	4Q 2017
Materials Management	Blanket-Railroad Lubricants	M	\$275,000	3 years	Y	4Q 2017
Materials Management	Windshield Wiper Parts	M	\$150,000	3 years	Y	1Q 2018
Materials Management	Stand-By Power Receptacles	M	\$80,000	3 years	N	1Q 2018
Materials Management	Blanket-Locomotive Windshields	M	\$200,000	3 years	TBD	1Q 2018
Materials Management	Blanket-Misc. Plastic Holders	M	\$50,000	3 years	N	1Q 2018
Materials Management	Blanket-Snow Blowers	M	\$200,000	3 years	TBD	1Q 2018
Materials Management	Blanket-Window Mount A/C	M	\$100,000	3 years	TBD	1Q 2018
Materials Management	Blanket-Coach Bumper and Pads	M	\$300,000	3 years	TBD	1Q 2018
Engineering Department	Blanket Purchase Order for Concrete Highway Crossings	M	\$1,500,000	2 years	N	1Q 2018
Materials Management	Blanket-Highliner Car Shock Absorbers	M	\$110,000	3 years	N	1Q 2018



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Materials Management	Blanket-Velcro Straps	M	\$50,000	3 years	N	1Q 2018
Materials Management	Blanket-Safety Air Horn & Whistle	M	\$145,000	3 years	N	1Q 2018
Materials Management	Blanket-Fire Extinguisher Service	M	\$200,000	3 years	Y	1Q 2018
Engineering Department	Blanket Purchase Order for Cellular/2-way Radios	M	\$100,000	4 years	N	1Q 2018
Materials Management	Blanket-Locomotive Air Conditioners	M	\$300,000	3 years	Y	1Q 2018
Materials Management	Blanket-Track Hand Tools	M	\$500,000	3 years	Y	1Q 2018
Materials Management	Railroad Air Brake Hoses/Fittings	M	\$500,000	3 years	Y	1Q 2018
Materials Management	Blanket-Railroad Track Signal Products	M	\$50,000	3 years	N	1Q 2018
Materials Management	Blanket-Welding Gases	M	\$60,000	3 years	N	1Q 2018
Materials Management	Blanket-Locomotive Traction Motor Bearing	M	\$500,000	3 years	TBD	1Q 2018
Materials Management	Blanket-Signal Foundations	M	\$200,000	3 years	N	1Q 2018
Materials Management	Blanket-Antifreeze For Toilets	M	\$5,000,000	3 years	Y	1Q 2018
Materials Management	Blanket-Cooling Motor & Pump	M	\$150,000	3 years	Y	1Q 2018
Materials Management	Blanket-Air Horn Replacement Parts for Locomotives and Cabcars	M	\$160,000	3 years	N	1Q 2018



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Materials Management	Locomotive Carbon Brushes	M	\$500,000	3 years	TBD	1Q 2018
Materials Management	Blanket-Work Equipment Batteries	M	\$100,000	3 years	Y	2Q 2018
Materials Management	Blanket-Commuter Car Battery	M	\$300,000	3 years	TBD	2Q 2018
Materials Management	Blanket-Field Welds	M	\$400,000	3 years	N	2Q 2018
Engineering Department	Blanket Purchase Order for HVAC Maintenance	M	\$800,000	4 years	N	2Q 2018
Materials Management	Blanket-Masonry & Paving Materials	M	\$200,000	3 years	Y	2Q 2018
Materials Management	Blanket-Variou Plumbing PVC Pipes	M	\$150,000	3 years	Y	2Q 2018





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Human Resources	Corporate Recognition Program	O	\$265,000	5 years	Y	3Q 2017
Accounting-Budget Management & Contracts	Electricity Contract	O	\$18,000,000	2 years	N	3Q 2017
Transportation-Station & Ticket Services	OTC/10 Ride Ticket Stock; Printing and Die Cut	O	\$200,000	3 years	TBD	4Q 2017
Transportation-Station & Ticket Services	OTC/One-Way Ticket Stock; Printing and Die Cut	O	\$300,000	3 years	TBD	4Q 2017
Transportation-Station & Ticket Services	Printing and Die Cut OTC/Weekend Ticket Stock; Printing and fulfillment	O	\$400,000	3 years	TBD	4Q 2017

\* This 'Contract Type' column provides additional information about the type of contract as identified in the column heading.

\*\* 'Estimated Contract Term' indicates approximate time period for the contract services to be provided or completed.

\*\*\* 'DBE' stands for 'Disadvantaged Business Enterprise' and 'SBE' for 'Small Business Enterprise'.

**Additional Notes:**

- 1 For more information about Metra's upcoming bids, awards and current procurement opportunities, please visit Metra's website at: <http://www.metrail.com>
- 2 This 'Procurement Plan' has been prepared for informational purposes only. Metra may revise this plan at any time without notice.